

# PRODUCTIVE MEETINGS

MAKE EVERY MEETING COUNT - ENABLE RICHER COLLABORATION AND KNOWLEDGE SHARING TO GET TO THE ANSWER FASTER



IT'S NOT  
WHAT  
YOU DO...  
IT'S  
THE  
TIME  
WAY  
PLACE  
THAT  
YOU  
DO IT.

THIS IS BUSINESS PRODUCTIVITY

TECHNOLOGY WITH PURPOSE

steljes®

# THIS IS PRODUCTIVE MEETINGS.

£88bn

Non-productive time costs the UK  
£88 billion a year.  
Source: Proudfoot Productivity Report

“

From sales meetings, through to marketing workshops and finance updates, our people seem to spend all their working lives in meetings. Despite this, I constantly see examples of poor collaboration. How can this be? If we're all meeting a lot, then we're all collaborating, communicating and making decisions – surely...?

I know meetings aren't giving us the results we need. Meetings should be occasions where ideas are exchanged, insights revealed, expertise shared. And above all – decisions made!

The problem is that meetings aren't treated with respect. They're not done in the way they should be. When there's expensive people all sat round a table for two hours – this is a cost, and it should be an opportunity. And just thinking about the travel time (and cost) involved in these regular meetings concerns me. From a work/life balance perspective – I know the travel really concerns our employees as well.

I see meetings without actions, agreements or next steps. Notes aren't captured properly and by the time they're written up and sent round to the attendees, it's out-of-date and irrelevant. We pride ourselves in being an innovative business, but we still use dry whiteboards, sticky notes, paper flip charts and print outs to make our meetings happen. Yet we need to share and collaborate with digital content from lots of different types of media. Surely we should embrace a more digital age, and surely we can cut out the large amount of admin time, and paper, writing up notes after these unproductive meetings?

I know meetings are essential, it's the time, the way, the place that's all wrong. We need to change the way we work.

”

WE'VE PROBABLY ALL FACED SIMILAR ISSUES ON A REGULAR BASIS. BUT STELJES BELIEVES THERE IS A WAY FORWARD. MEETINGS WILL CONTINUE TO BE A PART OF EVERYDAY BUSINESS LIFE, BUT THE TIME, THE WAY AND THE PLACE THAT WE DO THEM CAN CHANGE. TODAY.

**READ ON, AND TAKE THE FIRST STEP TOWARDS A VERY DIFFERENT SCENARIO.**

12%

Only 12% of meetings result in clear next steps.  
Source: Proudfoot Productivity Report

28%

28% of meetings are said to be a waste of time.  
Source: Office Team

# MEETINGS. A WASTE OF TIME, OR JUST MISSED POTENTIAL?

Meetings are part of everyday business life. But how many really move things on? How many 'eureka moments' occur? And how many times does everyone leave feeling like they've wasted some of their time that they'll never recover? Everyone hates the role of writing up the meeting notes, collating the action points and capturing things from multimedia so often things get forgotten or left out. Making meetings count is certainly no easy task...

## MODERNISING THE MOST OLD FASHIONED OF SITUATIONS

We still write on flip charts or dry white boards, use a mountain of sticky notes, then take pictures of the boards and gather reams of paper to write up (often days or weeks later). In a digital world, meetings truly are an analogue dinosaur wasting time and valuable resources. When everything else is digital, why is the information and communication that occurs in meetings so archaic?



ULTIMATELY WE'RE USING THIS TECHNOLOGY TO CHANGE AND TRANSFORM THE CULTURE OF THE COMPANY

Alan Bateman, Director for Next Generation Engineering  
BT

## PLENTY OF MEETINGS, BUT NOT ENOUGH DECISIONS?

You can understand why meetings typically have a poor association in the mind of many business leaders. Minutes are only captured in a third of business meetings. Only 12% of meetings result in clear next steps. 28% of meetings are said to be a waste of time. Not a great situation when poor labour productivity is estimated to cost £88bn in the UK alone. There must be a better way...

## MAKING COLLABORATION HAPPEN

Great ideas happen when people work together. The challenge of leveraging an organisation's highly dispersed expertise is a major one. Simply getting a meeting organised extends timelines as you try to find a gap when people can meet, let alone accommodating the travel required just to attend.

You need a better way to communicate and collaborate beyond a simple audio or web conference. You need an enriched working environment that gets adopted by your people and which provides a natural way of working.

## CUTTING THE CRIPPLING COST OF TRAVEL

Another day, another corporate-wide travel ban gets imposed. Travel costs still run unacceptably high for most organisations – and the principle cause of this are the meetings that the business needs to happen. The challenge is how to get the benefits of meeting face-to-face, whilst still being able to collaborate on documents and diagrams or explain complex ideas or products without the cost and time impact inherent in travel.

## MAKING THE MOST OF YOUR OFFICE ENVIRONMENT

Over 55% of desks in an average office are empty, so why is it increasingly hard to find a meeting room? How can you stop meeting rooms being booked and then left unoccupied? Office space comes at a high premium and with property costs under scrutiny there is a new focus on the office environment and how to make more of this expensive asset. Added to this, working patterns have changed – we're all more project and team focused across functional areas and geography. We've evolved to be agile workers, but our office environment hasn't changed.

## TIME TO MARKET: WITH ALL THESE MEETINGS, WHY ISN'T IT FASTER?

A tough competitive environment requires better, faster decisions – first to market can be the difference between success or failure. Critical to this is the ability of the organisation to streamline its decision-making process – regardless of geographic or diary challenges.

## HOW DO YOU MAKE THIS ALL WORK BETTER?

30%

Meeting room management systems can reduce office space requirements by up to 30%.  
Source: FM World

85%

Real-time display screens can increase room utilisation to almost 85%.  
Source: FM World

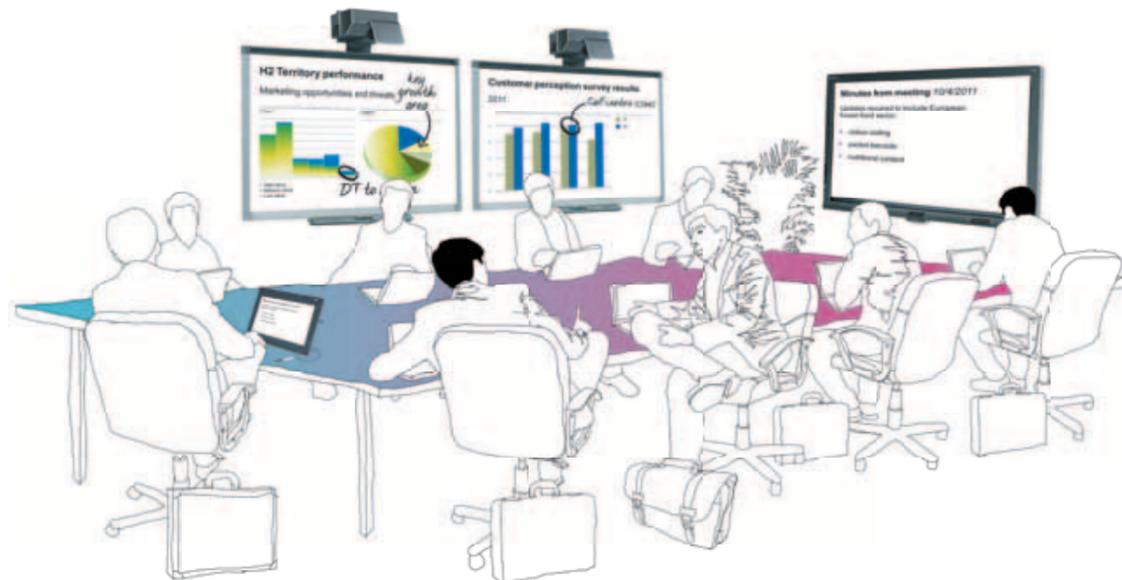


THE REDUCTION IN TRAVEL, TIME AND ASSOCIATED COSTS IS QUITE STAGGERING. THE SENIOR TEAM HAS GAINED A DAY A MONTH IN TIME AND, AS NO ONE HAS TO TRAVEL, THE OVERALL PRODUCTIVITY OF THE TEAM IS GREATLY ENHANCED. IT'S A WIN-WIN SITUATION FOR EVERYONE.”

Alan Parkin, Programme Manager  
Infrastructure Design and Delivery  
O2

# MAKING EVERY MEETING COUNT

ENABLE RICHER COLLABORATION AND KNOWLEDGE SHARING TO GET TO THE ANSWER FASTER.



It's time to end unproductive meetings. With Productive Meeting technology from Steljes, every meeting will count. Your people will be more engaged, they'll communicate and collaborate better, reach decisions faster and cut the valueless admin time associated with having to write up meeting notes after the event.

Our proposition is to utilise touch-enabled interactive whiteboards or displays, that give everybody the capability to add notes, actions and annotate over work or interact with a wide array of office applications or media. You can write up your meeting notes during the meeting and then distribute them digitally at the end using digital whiteboarding software.

With collaborative software you can do the same with colleagues or partners wherever they are located. Use peripheral products like appliances for ease of use and set-up, incorporate visualisers for sharing real world objects and meeting room management systems to ensure these highly valuable spaces are used wisely.

We can save you wasted time by reducing the need to travel, improving the way you collaborate and changing the workplace to make working life more flexible and productive.

## LEVERAGE YOUR GREATEST ASSETS: YOUR TIME AND YOUR PEOPLE

Take an important meeting – say a quarterly sales update. Look at the people sat around the table. Then think about what they cost, per hour, per person. Think about the travel time and unproductive time they spend travelling that also impacts on their work/life balance. Then you'll realise how valuable meetings are.

Meetings should be an opportunity to leverage the value of your people – their ideas, knowledge, insights – their expertise. With technology from Steljes, people are more engaged in meetings – they become a place where decisions are made and ideas captured. And you can achieve this without the need to travel or be face-to-face.

## ROI – THE BENEFITS OF MAKING EVERY MEETING COUNT

### Cut valueless admin time

Writing up meeting notes, assigning actions, emailing the attendees. All of this disappears in a flash with touch-enabled interactive whiteboards and LCD displays from Steljes. You can write, annotate presentations and charts, save and distribute – all digitally, all within the meeting: not days or weeks afterwards. This alone can save huge amounts of time and improve productivity even before you add in the collaborative capability over distance.

### Get past the challenges of geography: cut travel costs

How many meetings get put back, rescheduled, cancelled – all due to the problems inherent in bringing people together across distance? With Productive Meeting technology, you can make meetings happen when the business needs them, rather than when everyone can take a day out of their diary. And of course, cutting unnecessary travel cuts unnecessary expenditure and unproductive time.

### Save office space: increase meeting room utilisation

Meeting room management systems have a dramatic effect on utilisation – pushing utilisation up to almost 85%, and reducing office space requirements by 30% at the same time.

### Grow the topline: increase revenues through greater productivity

With Productive Meeting technology, you can improve the agility of the business and respond faster to both threats and opportunities. This speed of decision and action leads to growth, essential in a challenging business environment.

### Green business: cut your carbon footprint

Productive Meeting technology can help you cut the need to travel to and from meetings – which in turn reduces the cost and carbon impact your organisation incurs.

GO TO OUR ROI CALCULATOR TO DISCOVER YOUR BUSINESS CASE FOR A PRODUCTIVE MEETINGS SOLUTION.  
[WWW.SMARTMEETINGS.CO.UK/ROI-CALCULATOR](http://WWW.SMARTMEETINGS.CO.UK/ROI-CALCULATOR)

# WHERE WILL YOU SEE THE POTENTIAL?

We believe in Technology with Purpose™, and whether it's a sales function wanting to share learnings more effectively, or facilities management simply wanting to tackle poor room utilisation, our Productive Meetings can help.

## ONE ROOM, ONE CHANCE TO MAKE THE MEETING COUNT

Transform all your meetings – from standard rooms to workshops, brainstorming, business planning and project rooms or boardrooms.

All become far more productive when your people can use touch-enabled SMART Board™ interactive whiteboard technology to highlight, annotate, draw and make notes. It is a natural way of working. And not just simply on a PowerPoint® presentation, Productive Meetings technology allows you to annotate over programmes such as Microsoft® Word or, Excel® as well as AutoCAD® and Adobe Acrobat, to capture and make notes on screen shots and web pages, and use and annotate video. All done digitally and with the ability to share with all stakeholders instantly.

You can install single boards or use multi-boarding with all the boards in a room linked together to empower brainstorming sessions, project rooms or even crisis management rooms. The ability to have multiple people working on multiple displays can speed things up like never before.

## MULTI-ROOM COLLABORATION

Connect different meeting rooms in your office at the touch of a button and collaborate with colleagues in other locations as if you were in the same room. You can easily share information, concepts and plans or discuss and brainstorm ideas – either in scheduled meetings or informal collaboration sessions. Everyone can see what's displayed and make notes on each other's interactive whiteboards or interactive displays by using SMART Bridgit™ conferencing software.

## ENSURING THE BOARD AREN'T BORED

Make high profile stakeholder meetings have a real impact – from board and management meetings through to investor presentations.

## ENGAGING REMOTE WORKERS

Ensure everyone stays connected no matter where they work. Using a combination of technologies, such as SMART Bridgit conferencing software and SMART Podium™ interactive pen displays installed in remote workers' homes, you can bring remote workers into a meeting with much greater effectiveness. You can connect and fully interact with experts to pull them in only when they are needed.

## ACROSS TOWN, ACROSS COUNTRY, ACROSS CONTINENT

Work with colleagues, partners, suppliers and customers around the globe as if they were in the same room. Get dispersed teams to collaborate effectively and frequently – using Productive Meeting technology from Steljes to allow different meeting rooms to be connected, regardless of where they are.



WE CAN SET UP A CONFERENCE IN LESS THAN THREE MINUTES AND SMART'S COLLABORATION TECHNOLOGY FITS PERFECTLY WITH OUR MANTRAS OF 'WALK UP AND USE' AND 'THREE TOUCHES AND GO'. IT REALLY IS THAT SIMPLE

Alan Parkin, Programme Manager  
Infrastructure Design and Delivery  
O2

40%

Companies surveyed believed they would save up to 40% of their travel costs and associated expenses – by removing one in three traditional meetings.  
Source: Steljes research

## SCENARIO

O2 has multiple offices throughout the UK and headquarters in Slough where it also has two other offices. With frequent travel between the Slough and Leeds locations, the company realised the setup had to change.

Previously, all meeting rooms contained a conference phone and flip chart, but projectors had to be booked through reception and a great deal of time was wasted simply 'setting up'. With only 47 meeting rooms – half the number previously available – the new Slough site demanded a more productive and collaborative working environment.

SMART Board interactive whiteboards were installed across the Leeds and Slough sites. The SMART Boards network using SMART Bridgit conferencing software, allowing people in any location to join a data conference, use touch screen commands, write in digital ink over any application, generate and integrate data, share desktops and write and save notes immediately.

The pilot was so successful that almost all of the 47 meeting rooms in the new Slough office will have a SMART Board and the boardroom will have two SMART Podiums. Every floor will also have one or more SMART Boards in 'Our Space' areas for impromptu meetings.

## The results

It has been estimated that if 25% of O2 staff used SMART business solutions to conduct meetings, the company could save up to £15,000 a week. The savings would be realised through reduced travel between their Leeds and Slough offices. The infrastructure design and delivery team of more than 30 people use the technology to generate significant efficiencies from their monthly meetings. Previously, the meeting had to take place on two separate days – one in the North and one in the South – with presenters travelling to both meetings and team members to their respective areas. This meeting is now conducted on one day, involving the entire team simultaneously via the SMART interactive technology.

Location is no longer a barrier to collaboration and a similar pattern is being adopted by teams across the O2 business. For three weeks, one project team of eight people had been trying to meet to approve a design spec but diaries simply would not coordinate. Using the SMART business solutions to collaborate between Leeds and Slough, the work was completed within half an hour, not only saving time and money but also enabling the team to complete the project three months ahead of schedule.





ALL BUSINESS STAKEHOLDERS HAVE HAD TO FOCUS MORE ON REDUCING TRAVEL AND MEETING COSTS, FROM BOARD LEVEL TO TRAVELLERS THEMSELVES ”

Institute of Travel & Meetings

# PRODUCTIVE MEETING TECHNOLOGY

Steljes continually researches the market and assesses which products and manufacturers offer the most innovative solutions, to suit a range of client budgets. Our Productive Meetings portfolio, part of our Business Productivity Suite of solutions, comprises of a range of complementary technologies that work together or in isolation to solve the meeting productivity challenges we see organisations face.

## INTERACTIVE WHITEBOARDS

With a SMART Board interactive whiteboard, your people can share material, analyse data, brainstorm, solve problems, record ideas and decisions, save notes and distribute meeting results more efficiently than ever before. Dual touch functionality also means more than one person can work at the board at the same time.

## INTERACTIVE LCD DISPLAYS

Perfect for board rooms and key meeting spaces, SMART Board™ interactive displays provide the functionality of an interactive whiteboard; finger and pen navigation, digital ink and the ability to save work – all combined with the brilliant visuals of HD flat panel displays.

## WHITEBOARDING SOFTWARE

SMART Meeting Pro™ software makes collaboration easy when you're using interactive whiteboards and interactive LCD displays. Open applications, browse, write in digital ink and save everything from notes to screen captures into the digital format of your choice.

## COLLABORATION SOFTWARE

Collaboration software, such as SMART Bridgit conferencing software and SMART Meeting Pro software integrates all the multimedia capabilities of meeting resources. This allows you to share voice and data over your network or the internet – quickly and make online or virtual meetings really count.

## APPLIANCES OR HUBS

Use appliances so when you walk into a room the interactive board or display is already connected to the network with all the software you need to get the meeting room up and running in less than a minute.

## VISUALISERS

If you're often using complex paper-based documents or have objects or products that you need to share, a visualiser is a must. A visualiser enables the digitised sharing and saving of documents and real-world objects. Use with an interactive whiteboard or display and the material can be annotated and comments marked in digital ink for future reference.

## ROOM MANAGEMENT

When meeting room space is at a premium, a room booking system like Evoko Room Manager is a major productivity booster. Book and amend meeting rooms through Microsoft Outlook, via the touch panel, or remotely online and clearly display the booking status outside the meeting room on screens. You can even, at the touch of a button, identify unused meetings across any size of office, and then re-allocate resources instantly.

## INTERACTIVE DESKTOP DISPLAYS FOR REMOTE WORKING

Remote workers can feel a lot less remote with a SMART Podium interactive pen display. It allows them to be directly connected to meetings and contribute as if they were there in person. Also used in board rooms for more formal presentations and in training rooms.

## SOFTWARE AUTO LAUNCH CABLE

Turn any laptop into a fully interactive meeting environment. Use the SMART GoWire cable to connect a laptop to your SMART Board interactive whiteboard or display, enabling you to work with the laptop's files on a large interactive surface. There's no need to install software on the laptop, and no software remains when you disconnect it.

## ACCESSORIES

Add the final extra touch to Productive Meeting technology with the right cables, sound systems, mountings, remote mice and more – whatever you need to enhance the user experience.



IT WAS A NO-BRAINER, REALLY. NOT ONLY CAN WE NOW PROCESS OUR WORK QUICKER, WE NEED LESS PEOPLE AND ROUGHLY 25 PER CENT FEWER MEETINGS TO DO SO ”

Victoria Slight  
Cable & Wireless

# A 360° SERVICE

**YOU NEED MORE THAN JUST TECHNOLOGY TO CHANGE THE WAY YOU WORK. STELJES OFFERS A RANGE OF SERVICES TO SUPPORT YOU THROUGH THE WHOLE PROCESS – FROM ADVICE AND GUIDANCE, THROUGH TO EDUCATION, TRAINING, ONGOING SUPPORT AND EVEN FINANCING OPTIONS.**

## CONSULTANCY

Our consultancy service starts with us getting to know how your organisation and your people work today, so we can help you change the way you work tomorrow. This approach means we can help you choose the right technology and get the maximum return by focusing on the areas of productivity that are most important to you.

Key consultancy services include:

**Audit – looking at how you work today, and then developing the business case to change**

**Proof of concept – to help assess new ways of working and trial the technology**

**Technology familiarisation – our accredited experts will install the technology and help business users become confident in its usage**

## STELJES CHOICES

Paying for new equipment up-front may not be the best option for every business. Through Steljes Choices, we offer a range of tax-efficient leasing options, hire purchase and 0% finance (subject to product and underwriting acceptance).

**Working with Syscap, the UK's leading independent business IT finance provider, Steljes Choices can give you cash flow flexibility and keep your capital free for reinvestment**

**Finance options are tax-efficient and could even save you money in real terms**

**Your agreement will be individually tailored to you with easily managed monthly payments that suit your budget**

**At the end of your agreement you could choose to own the equipment or refresh the technology and lease more equipment without increasing your monthly outlay**

## RENTAL

Whether you want to stage an unforgettable workshop, to use digital signage for a product launch, or to support a proof-of-concept, we offer a range of exciting Business Productivity Suite technology for short-term rental.

Here's how organisations take advantage:

**High impact AGMs: an interactive voting system (and digital signage to publish the results)**

**Critical workshops – get important decisions, fast – using an interactive whiteboard to get your key people to collaborate, interact and ultimately reach decisions that typically take weeks or months to finalise**

**Flexible working – a great way of trialling flexible working, renting conferencing equipment such as mobile interactive displays on stands or interactive pen display podiums for remote workers, means you can conduct a cost-effective pilot**

## TECHNICAL SUPPORT AND WARRANTIES

Our own enhanced warranties as well as standard manufacturer warranties give you the support and confidence once the technology is in place. Steljes provides on-site support, which can avoid the need to send items away for repair. And with a next day response time you can be assured there is very little downtime for your organisation.

Added to this, it includes:

**Supporting proof of concepts: technical support is vital at the 'proof of concept' stage for any project and having technical support ensures that the technology works in your environment**

**Enhanced warranties: for a one off fee you cover the cost of all labour and parts, or the cost of a full replacement if repair is not possible**

Steljes is the only SMART Authorised Service Organisation in the UK and Ireland, so you will be supported by a trained and highly skilled team of technicians.

## TRAINING

When you invest in a suite of technology to help make your people more productive, it's essential that they are confident and engaged with it. That's why Steljes sees training as a crucial part of changing the way you work. We can also offer training as part of a proof of concept so you'll get a clear picture of the impact your chosen technologies could have on your business. All training is completely tailored to your business and your priorities.

Training services include:

**End-user training – Steljes is the only SMART accredited training centre in the UK, so using our experts to get your people up-to-speed pays dividends**

**Technical – we'll ensure the technology is integrated seamlessly into your existing estate, and we'll work closely with your IT team to help them become familiar with the systems**

**Train the trainer – we can train your own staff to deliver top-quality, customised training to their colleagues internally**

**Ongoing support – we'll help you manage change and ensure your people continue to improve their productivity. We'll run refresher courses and conduct a staff survey to assess the impact the technology is really making**

# WHY STELJES

## STELJES – A HISTORY OF INNOVATION

Steljes started in 1987 and since then, has demonstrated a passion for identifying the latest in technology to change our way of living, learning and working. Steljes has constantly looked at the technology marketplace for innovation that could be successfully harnessed for tangible and lasting productivity gains.

From launching the first LCD projector into the market back in 1993, through to being the first exclusive distributor of SMART Technologies, Turning Point and AVerMedia. Steljes continues to promote and distribute solutions and technology with purpose.

Steljes entered the Sunday Times Fast Track in 1997 and has continued to grow since – selling over 300,000 SMART Board™ interactive whiteboards in 2009 and achieving recognition by winning the Best ICT Innovation Award in that year.

### SUPPORTING TECHNOLOGY SERVICE PROVIDERS

By matching the best technology and customer challenges together, Steljes helps manufacturers, resellers and customers successfully address real life situations faced by businesses in every industry sector.

We support the industry through education and training, insights and research and of course helping companies take these new innovative technologies to market with the surety of being backed by real expertise and experience.

### A PARTNERSHIP APPROACH

Steljes delivers its solutions through a network of partners across the UK. Steljes and its partner resellers work with customers to help devise and provide the right technology solutions to meet the highest priority productivity challenges.

We work closely with our partners, giving them and their customers advice and guidance to help them deliver maximum benefits.

### SENSE CHECKING THE RIGHT APPROACH – SOLUTIONS EVALUATION

We take on a lot of the risk and upfront investments that our clients and partners would otherwise have to bear. A big part of this is ensuring we've vetted the right solutions and know with certainty they will deliver the benefits that our clients expect.

Steljes Labs, our own R&D, focuses on this area – understanding from manufacturers across the world, what's coming down the pipeline and how it compares to what's available now.

# ABOUT SMART PRESENTATIONS LIMITED

### WHAT WE DO

Smart Presentations Limited is an innovative technology systems integrator. We help organisations expand the potential of what groups of people working together can achieve.

Our interactive technology solutions deliver tools and working processes that drive business productivity and bring greater success.

Our mission is to be the preferred choice for organisations by virtue of our reputation and the quality of our services: 'Right First Time'.

Our reputation for delivering what we say we will on the day of completion is the foundation of our long-term success. This positive experience has made us our clients' preferred choice – and brings us lots of referred business.

'Right First Time' means all client projects are delivered:

- Fully operational
- On time
- Snag free
- All project documentation on completion

### OUR APPROACH

Our consultative approach allows every client to benefit from a comprehensive 'onestopshop' service for AV systems integration:

- Consultancy
- Project Management
- Installation
- Training
- Maintenance
- Asset Value Plan (lease finance)
- Rental

### SAY HELLO....

Let us help you drive productivity with innovative technology for your business that will make your presentations and meetings go further.

01296 642000

info@presentations.co.uk

www.presentations.co.uk

**WHERE WILL YOUR BIGGEST PRODUCTIVITY GAIN COME FROM?**

**PRODUCTIVE MEETINGS**  
IT'S NOT WHAT YOU DO, IT'S THE TIME, THE WAY, THE PLACE THAT YOU DO IT.

IT'S NOT WHAT YOU DO, IT'S THE TIME, THE WAY, THE PLACE THAT YOU DO IT.

**THIS IS BUSINESS PRODUCTIVITY** TECHNOLOGY WITH PURPOSE **steljes**

**PRODUCTIVE VIDEO AND DATA CONFERENCING**  
IT'S NOT WHAT YOU DO, IT'S THE TIME, THE WAY, THE PLACE THAT YOU DO IT.

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**THIS IS BUSINESS PRODUCTIVITY** TECHNOLOGY WITH PURPOSE **steljes**

**PRODUCTIVE WORKSPACES**  
IT'S NOT WHAT YOU DO, IT'S THE TIME, THE WAY, THE PLACE THAT YOU DO IT.

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**THIS IS BUSINESS PRODUCTIVITY** TECHNOLOGY WITH PURPOSE **steljes**

**PRODUCTIVE TRAINING**  
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**THIS IS BUSINESS PRODUCTIVITY** TECHNOLOGY WITH PURPOSE **steljes**

**PRODUCTIVE MARKETING AND COMMUNICATIONS**  
IT'S NOT WHAT YOU DO, IT'S THE TIME, THE WAY, THE PLACE THAT YOU DO IT.

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**FIND OUT MORE**

Contact Smart Presentations Limited today on 01296 642000 or email [info@presentations.co.uk](mailto:info@presentations.co.uk)




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TECHNOLOGY WITH PURPOSE

